GRADUATION REQUIREMENTS

Eligibility for Graduation

• Students must have a minimum cumulative GPA of 3.0 to be eligible to apply for graduation and must apply by the following dates:
  - May graduation - apply by January 15
  - August graduation - apply by July 4
  - December graduation - apply by August 15

• Students must successfully pass all program prerequisites and requirements, and earn a minimum average GPA of 3.00 in all required and elective courses included in the program of study.

• Students must also pass the graduate degree written examination, internship practicum experiences, or thesis/dissertation if required by the particular program, and any additional oral or written examinations.

• A maximum of two courses of C grades is allowed in a program of study for graduation.

• A maximum of three 500-level courses may be counted toward a master’s degree.

• Any transfer courses counting toward a degree must be transferred to TU by the last day of classes of the term in which the student intends to graduate.

• All degree requirements, including resolution of incomplete grades and the submission of final approved copy of thesis or dissertation, must be completed by the last day of exams for the term in which the student intends to graduate.

• Once a student has graduated, any corrections or changes must be made before the end of the next academic term. Once this date has passed, the student’s academic record will be closed and no further changes can be made.

Application for Graduation

The request for graduation review (“graduation application”) for a degree or certificate is submitted by the student to the Graduation Office by the published deadline. Instructions on how to apply for graduation, as well as general graduation application information can be found at www.towson.edu/registrar/graduation/.

Graduation applications received after the deadline will be handled on a case-by-case basis by the Graduation Office. Students who do not complete requirements for graduation must submit a new application during the term in which graduation is intended. A student must be accepted into a degree or certificate program PRIOR to applying for graduation.

Time Limitation for Completion of Degree, Certificate Requirements

All requirements for a certificate or master’s degree must be completed within a seven-year period. All requirements for terminal or doctoral degrees must be completed within a 10-year period. The seven- and 10-year time clock begins with the earliest course applied toward the degree program. Post-baccalaureate certificates must be conferred prior to or at the same time as any corresponding degree that shares the same course work; post-baccalaureate certificates cannot be conferred after any corresponding degree that shares the same course work.

Courses Taken as a Non-Degree Student

A limit of 12 units taken by non-degree students who later apply for degree status may be used in the program.

Special Format Courses

In all degree programs, a limit of 12 units is placed on workshops, independent study, travel and study, directed reading or other special format courses.