OTHER ACADEMIC POLICIES

Towson University Policies

Privacy Rights of Parents and Students
Towson University is in compliance with Section 513 (protection of the rights and privacy of parents and students) and Section 514 (protection of pupil rights) of Title V Education Administration of the Education Amendments of 1974. University policies on this issue are spelled out in detail in Appendix B.

Nondiscrimination in Education and Employment
Towson University policies, programs, and activities comply with federal and state laws and University System of Maryland regulations prohibiting discrimination on the basis of race, color, religion, age, national origin, sex, gender identity or expression, disability and sexual orientation. For further information, contact the TU Office of Inclusion & Institutional Equity (https://www.towson.edu/inclusionequity), 410-704-2360.

Maintenance and Disposition of Records
Students who do not register within one year of admission must submit a new application and appropriate admission credentials if they wish to take courses. All student records, including academic records from other institutions, are part of the official file and are retained subject to stated policies. They cannot be returned or duplicated for any purpose. Students should obtain their own copies of official credentials for advisory purposes and other personal uses.

Confidentiality of Records
In keeping with the Family Educational Rights and Privacy Act of 1974, Towson University respects the confidential relationship between TU and its students by preserving, to the maximum extent possible, the privacy of all records relating to its students. Records are kept only on matters relevant to the academic admission process and to the student's progress toward a degree. The records will not be disclosed except upon student's written request, written consent, under legal compulsion or in carefully circumscribed instances based on clearly defined policies of the university (see Appendix B).

Substance Abuse Policy
Each student is expected to read and abide by the policies and regulations of Towson University concerning drug and alcohol abuse. The substance abuse policy is found in Appendix D.

University E-mail Policy
All students, faculty and staff members are issued a TU email address and must establish their TU email account. This account must be used for any and all communication to and among students, faculty and staff as well as departments, offices and units on TU matters or business. It is the responsibility of each account holder to monitor email on a regular basis.

Academic Integrity
Students are expected to maintain a high standard of academic integrity. Inappropriate classroom conduct and violations of academic integrity may result in course-related sanction. See Appendix F (http://catalog.towson.edu/graduate/appendices/appendix-f-student-responsibilities-rights) for TU's Academic Integrity Policy.

Academic Standards, Appeals, Hearings and Grievances
Students are expected to abide by all policies and procedures of their academic program and department, and of Towson University. Policies and procedures for appeals, hearings and grievances are found in Appendix F (http://catalog.towson.edu/graduate/appendices/appendix-f-student-responsibilities-rights) of this catalog. In all cases involving disciplinary action or other charges, procedures of due process are followed.

Exceptions to Academic Policies, Regulations or Requirements
 Exceptions to academic policies, regulations or requirements, as stated in this catalog or elsewhere, are rarely made and then only for truly extenuating circumstances. Students who believe an exception is justified are to follow procedures outlined in Appendix F (http://catalog.towson.edu/graduate/appendices/appendix-f-student-responsibilities-rights).